

Professional Certificate in Forensic Accounting

Forensic Accounting: Detecting, Controlling and Preventing Fraud

Corporate fraud is on the rise. Companies today do not just face risks from internal fraud but also from external criminals who are technologically savvy. The important role Forensic Accounting plays in minimising financial losses through fraud is fast gaining ground. Centre for Behavioral Science presents a one-day seminar to provide you with practical advice on how to “look behind the numbers” and examine financial discrepancies and fraud. Discover why some numbers do not add up. Mitigate this serious risk by learning the latest strategies that can be adapted to your company. This event will also cover essential legislation, challenges and how to structure your business processes to minimise the risks whilst maintaining operational efficiency.



Course Outline

- Nature and types of fraud
- The profile of a fraudster
- The Fraud Triangle
- Fraud prevention
- Fraud detection
- Fraud investigation
- Video case studies
- Planning the forensic interview
- Legal action
- Symptoms of fraud, creative accounting and red flags
- The fraud report and exhibits
- What is forensic accounting and litigation support
- The role of a forensic accountant
- Areas in which a forensic accountant can assist
- Reference sources

Who Should Attend

This seminar is for those who would like to have a general understanding of forensic accounting and what they can do to help detect, control and prevent corporate fraud in their organisations. This is not a train-the-trainer seminar. Past participants have included CEOs & MDs, CFOs & VPs of Finance, Treasurers and Controllers, Company Directors, General Managers, In-house legal counsel, internal and external auditors, senior & mid-level accounting and finance professionals, human resource managers and operational staffs.

Benefits & Key Takeaways

- **Practical Insights:** Gain practical insights in forensic detection and prevention.
- **Set Up Robust Internal Controls:** Be better equipped to design internal controls to ensure compliance with regulations.
- **Minimise Possibility of Financial Losses:** Learn how to detect fraud early to minimise the possibility of financial loss.

Workshop handouts comprise of:

- Slide presentation notes
- Sharing of checklists, techniques and flowcharts
- Practical problems and case studies for participants to resolve, discuss and for additional reading
- E-books on:
 - Managing the business risk of fraud: a practical guide
 - Fraud risk management: a guide to good practice
 - Effective interviewing and interrogation techniques
 - Tracing stolen assets: a practitioner's handbook
- Other miscellaneous and complementary handouts

DAY 1 | PROGRAMME AGENDA

0900	Nature and Types of Fraud • Case studies • Workshop exercises	1415	Video screening: Cooking the Books' Regina Vacuum Cleaner Co (10 mins) • Case studies • Workshop exercises
1030	Tea break		
1100	The Profile of a Fraudster Video Screening: Cooking the Books ZZZZ Best (30 mins) • Case studies • Workshop exercises	1500	Tea break
		1530	Fraud Prevention • Case studies • Workshop exercises
1230	Lunch break		Q&A from Workshop Participants
1330	The Fraud Triangle COSO Internal Control Framework • Case studies • Workshop exercises	1700	End of Day 1

DAY 2 | PROGRAMME AGENDA

0900	Fraud Detection • Case studies • Workshop exercises	1500	Tea break
1030	Tea break	1530	The Fraud Report and Exhibits What Is Forensic Accounting and Litigation Support? The Role of a Forensic Accountant Areas in which a Forensic Accountant Can Assist
1100	Fraud investigation Planning the forensic interview Video screening: Professional interview techniques (50 mins) Review the Video Script		Additional Case Studies and Reference Sources
1230	Lunch break		Final Q&A from Workshop Participants
1330	Legal Action Symptoms of Fraud, Creative Accounting and Red Flags • Case studies • Workshop exercises	1700	End of workshop

About the Instructor

Mr. WAYNE SOO

Certified Public Accountant

CPA Singapore, CA (Malaysia), FCCA (UK), FCMA (UK), PNA (Australia)
MSID, MBA (Manchester), Certified Fraud Examiner (CFE) USA
Certified Management Consultant (CMC) Singapore.

Professional, Commercial and Consulting Background

Wayne Soo gained his more than 16 years of auditing, accounting, management and financial experience initially with a Top 4 public accounting firm (both in Malaysia and Singapore). He subsequently held various middle and senior management positions in industry and commerce before establishing his own audit and insolvency firm which is on the audit panel of the National Council of Social Service (NCSS) and the Ministry of Community Development, Youth and Sports (MCYS).

To date, Wayne has been intimately involved in providing assurance, tax and advisory services to clients in industries such as charities and institutes of public character (IPC), IT start-ups, E-commerce projects, retail and general trading, aerospace and aviation, engineering, property development, hotels and resorts, leisure and entertainment, not-for-profit organizations, palm oil plantations, food and drinks manufacturing, power generation, leasing and financing, pharmaceutical corporations; to name but a few.

Since 2000, Wayne has also set up a company that provides financial management consultancy and business advisory services

and training to small and medium-sized (SME) enterprises and organizations.

Seminars, Workshops and Speaking Engagements

Wayne has successfully structured workshop materials and facilitated in-house and public training courses on financial, strategic planning, balanced scorecard, performance measurement and management topics in Singapore, Australia, Indonesia, Malaysia and Vietnam.

Wayne's workshop style is one of facilitation. This includes classroom discussion and sharing of pertinent knowledge, case study analysis and hands-on exercises. Written assignments, group projects and mock exams will also be included where relevant.

Since 2001, Wayne has been an adjunct lecturer and tutor with several tertiary institutions and private schools for their diploma, ACCA and CIMA professional accountancy qualifications, specializing in auditing, internal controls, corporate governance, strategic business planning, management accounting and general management topics. Wayne has spoken at a number of discussion forums relating to the above areas.

Wayne's core competencies in seminars, workshops and academia include the following subjects:

- Advanced Financial Statement Analysis
- Business Strategy
- Corporate Evaluations
- Cost and Management Accounting
- Financial Accounting

- Forensic Accounting
- International Accounting Standards and Practice
- Mergers and Acquisitions
- Strategic Cost Management

Publications in Professional Journals

Since 2001, Wayne's article contributions on strategy, business management and HRM topics have been published in professional journals such as

- Global Partner, the official magazine of The Chartered Institute of Management Accountants (CIMA), Singapore
- Human Capital, the official magazine of The Singapore Human Resources Institute (SHRI)
- The Singapore Accountant, the official magazine of The Institute of Certified Public Accountants (ICPAS)
- HRM, a commercial publication headquartered in Australia
- Franchise Asia, a commercial magazine on franchising headquartered in Malaysia

Wayne is the co-author of "SME Guidebook: Financial & Management Accounting for Business", which was jointly published by CIMA and Centre for Innovation and Entrepreneurship (CIE).

Contributions to Institutions and Associations

Wayne actively contributes his time to a number of institutions and associations and their activities:

- The Manchester Business School Alumni (Singapore Chapter)
Founding President 2003-2005
President 2009-2011

- Chartered Institute of Management Accountants (CIMA) Singapore Branch Committee member 2000-2001, 2006-2008
Honorary Treasurer 2002
Vice President 2009-2011
- The Institute of Management Consultants (IMC) Singapore
Council member 2003-2007
Honorary Treasurer 2008-2011
- Mentor for participants in the NUS Business Plan Competition, 2004 to date
- Mentor for participants in the NTU Business Plan Competition, 2006

Professional Qualifications

Wayne holds 5 professional accounting qualifications and is a member of national accounting bodies in Singapore, Malaysia, UK and Australia.

He also holds an MBA awarded by the Manchester Business School, UK. His current area of research interest is the management effectiveness and profitability of SME and MNC operations.

Wayne is listed in The International Who's Who of Professionals directory in 2001 and is a Certified Management Consultant (CMC) and Council Member of the Institute of Management Consultants (IMC), Singapore. He is also a full member of the Singapore Institute of Directors (SID) and the Association of Certified Fraud Examiners (ACFE) USA.

Registration Form Fax: 6278 9758

YES, I will be attending the Professional Certificate in Forensic Accounting

1st Delegate

Salutation: (Dr/Mr/Mrs/Ms)

Name: _____

Email: _____

Designation: _____

Department: _____

Mobile: _____

2nd Delegate

Salutation: (Dr/Mr/Mrs/Ms)

Name: _____

Email: _____

Designation: _____

Department: _____

Mobile: _____

Company Information

Company Name: _____

Address: _____

Tel: _____ Fax: _____

Name & Title of Approving Manager: _____

PAYMENT OPTIONS (Please tick option boxes accordingly)

- Cheque Cheque should be crossed and 'A/C payee only and made payable to **Centre for Behavioral Science** 1003 Bukit Merah Central #06-13 Inno Centre Singapore 159836
- Telegraphic Transfer Please use the mentioned details for the account information.
- Invoice Request Tick the box if you require the invoice to be sent to your company for payment. Invoice request is only for individuals sponsored by their companies. No invoice will be issued for non-corporate registration. Only receipts will be issued for non-corporate registrations.

YOUR INVESTMENT

SGD 1,280 (Nett)

For group discount rates for your organisation, kindly contact Jaslyn at 9228 7171/6278 9785 or email: jaslyn@cbsgroup.com.sg

METHODS OF PAYMENT

1. Please cross cheque or bank draft made payable to Centre For Behavioral Science Pte Ltd and mail your payment together with this registration to the above mentioned address.
2. By telegraphic transfer into the account of Centre For Behavioral Science Pte Ltd
OCBC Bank, Orchard Branch
Account Number: 508-763661-001

CANCELLATIONS & TRANSFERS

If you are unable to attend, a substitute delegate is welcomed at no extra charge. No refund can be made for cancellation less than 14 days prior to the event date. The organiser reserves the right to make any amendments and/or changes to the programme, venue, speaker replacement and/or topics if warranted by circumstances beyond its control.